



West Central Florida CHAIRS COORDINATING COMMITTEE HOME PAGE

WEST CENTRAL FLORIDA CHAIRS COORDINATING COMMITTEE MEETING OF JULY 17, 2009

MINUTES

A meeting of the West Central Florida Chairs Coordinating Committee (CCC) was held July 17, 2009 at the Fantasy of Flight, Orlampa Conference Center in Polk City, FL.

The following members were present:

Commissioner Rose Rocco	Vice-Chair, Hernando MPO
Mayor Joe Affronti	Chair, Hillsborough MPO
Commissioner Richard Rober	Vice-Chair, Pasco MPO
Mayor Frank Hibbard	Chair, Pinellas MPO
Commissioner James Verplanck	Chair, Polk TPO
Council Member Marianne Barneby	Vice-Chair, Sarasota / Manatee MPO

Others present:

Sandra Moody	BACS
Cynthia Jones	Citrus County
Manon LaVoie	FDOT, District 1
Ben Walker	FDOT, District 1
Lee Royal	FDOT, District 7
Scott Collister	FDOT, District 7
Lee Ann Jacobs	FHWA, Florida Division
Shannon Estep	Florida Turnpike
Ray Chiaramonte	Hillsborough MPO
Hugh Pascoe	Hernando MPO
Dennis Dix	Hernando MPO
Richard Gehring	Pasco MPO
Manny Iagmiri	Pasco MPO
Carolyn Kuntz	Pinellas MPO
Brian K. Smith	Pinellas MPO
Sarah E. Ward	Pinellas MPO
Cherie Simmons	Polk County Long Range Planning Division

Patti James	Polk TPO
Ryan Kordek	Polk TPO
Laura Lockwood	Polk TPO
Curtis Knowles	Polk TPO
Council Member Robert Kersteen	TBRPC
Michael Howe	Sarasota/Manatee MPO
Ray Sharkey	Space Coast TPO
Manny Pumariega	TBRPC
Jared Schneider	Tindale-Oliver & Associates

CALL TO ORDER AND INTRODUCTIONS

Commissioner Verplanck, Polk TPO Chairperson, called the meeting to order and welcomed everyone at 10:06 a.m. Self-introductions were made.

I. Public Comment

No Public Comments were made.

II. Approval of Minutes – March 13, 2009

A correction that Mayor Frank Hibbard was in attendance at the March 13, 2009 meeting was noted by Brain Smith, Pinellas MPO.

Motion: Commissioner Richard Rober, Pasco MPO moved to approve the March 13, 2009 CCC Meeting Minutes with the noted correction and Mayor Joe Affronti, Hillsborough MPO seconded. The motion passed without dissent.

III. 2035 Regional Long Range Transportation Plan Update

Hugh Pascoe, Hernando MPO, gave a presentation on the progress of the 2035 Regional LRTP Update. Highlights included:

- Need assessment coordinated with all MPOs, FDOT, and TBARTA to include transit, roads, and multi-use trails over 11 identified travel markets;
- Transit component will be consistent with 2050 TBARTA plan;
- A lot of work to be done on costing and revenues and how they are applied with respect to the impact on the regional system;
- Added connection of rail corridor through Polk County to Sunrail;
- Additional major express bus service included to represent important regional connections through public transportation;
- Will review bike-ped element to include regional trail network priorities;
- Currently modeling the regional network to develop revenue estimates and cost affordable plan;
- Ensuring SAFETEA-LU requirements are met;

- Ensuring plan supports the SIS and addresses emergency evacuation and safety improvements;
- Regional freight activity centers are identified;
- Congestion and LOS is addressed on a regional level;
- Regional high priority corridors are being identified and refined for the plan;
- Cost affordable draft plan in August; and
- Information will be available on CCC website.

Motion: Commissioner Richard Rober, Pasco MPO moved to adopt the Needs Plan portion of the CCC Regional 2035 LRTP update. Council Member Marianne Barneby, Sarasota/Manatee MPO seconded. The motion passed without dissent.

IV. CCC Interlocal Agreement

Sarah Ward, Pinellas MPO presented the amended CCC interlocal agreement. Florida Statutes require that all MPO agreements be reviewed and amended as necessary every 5 years. The CCC has two (2) agreements that govern its operations; the interlocal agreement provides the framework of the organization to include the powers, duties, responsibilities, meeting schedules, membership, etc. The second agreement is the conflict resolution agreement.

A review of both agreements resulted in the need to amend the interlocal agreement. The amendments are minor and include:

- Language which better represents the membership of the CCC since Citrus County was added to the CCC for the purposes of participating in the Transportation Regional Incentive Program (TRIP); and
- Include TBARTA as a non-voting member to promote participation with the CCC and consistency between plans.

Mayor Frank Hibbard, Pinellas MPO reported that TBARTA voted to pass a resolution in support of the master plan. He also noted questions from the Pinellas MPO regarding coordination between the CCC, MPOs, and TBARTA. He feels it is important to involve TBARTA with CCC to avoid duplication of efforts.

Motion: Commissioner Richard Rober, Pasco MPO moved to approve the amendments to the CCC interlocal agreement. Mayor Frank Hibbard, Pinellas MPO seconded. The motion passed without dissent.

V. JCAC By-Law Revisions

Sarah Ward, Pinellas MPO presented a proposal from the staff directors and the JCAC to amend the JCAC by-laws. Amendments are:

- Quorum requirements change from 7 to 4 physically present at the meeting, which would be comprised of representation from separate MPOs; and
- Participation via teleconference.

Commissioner Richard Rober, Pasco MPO asked if a consideration to adjust the quorum to five (5) members was given so that a tie breaking vote would be available. Ms. Ward responded by reminding the committee that participation from remote locations would not exclude members from voting, however, in order to have a quorum, at least four (4) members from different MPOs would have to be physically present.

Michael Howe, Sarasota/Manatee MPO emphasized that with there are typically three to five members who participate from remote sites, so a deadlock vote is unlikely to occur.

Motion: Mayor Frank Hibbard, Pinellas MPO moved to approve the amendments to the CCC interlocal agreement. Commissioner Rose Rocco, Hernando MPO seconded. The motion passed without dissent.

VI. Limited English Proficiency (LEP)/Title VI Update

Sarah Ward, Pinellas MPO explained the requirements of a Title VI update and the amendments needed for the LEP. It is required that facilitation of participation in the process for those who have a limited English proficiency is provided for. An annual Title VI resolution needs to be approved along with the update of the LEP.

Motion: Mayor Frank Hibbard, Pinellas MPO moved to approve the resolution and amendments. Commissioner Richard Rober, Pasco MPO seconded. The motion passed without dissent.

VII. Other Business/Committee Member Comments

A. Next meeting – September 11, 2009 hosted by Sarasota/Manatee MPO

Council Member Marianne Barneby, Sarasota/Manatee MPO expressed a concern of holding a meeting on Sept. 11 for elected officials since many will be attending various ceremonies commemorating that important date. Commissioner Rose Rocco, Hernando County, agreed.

Mike Howe, Sarasota/Manatee MPO acknowledged the conflict with the date and suggested moving the meeting to another date. Commissioner Verplanck, Polk TPO asked staff to take care of rescheduling the meeting.

VIII. Adjournment

With no further business to discuss, the meeting adjourned at 11:00 am.