

WEST CENTRAL FLORIDA METROPOLITAN PLANNING ORGANIZATIONS
CHAIRS COORDINATING COMMITTEE MEETING

FRIDAY JULY 18, 2008

MAGNOLIA BUILDING IN LAKELAND
702 E. Orange St., Lakeland, Florida 33801

11:00 AM

- I. CALL TO ORDER & INTRODUCTIONS
- II. APPROVAL OF MARCH 14 MEETING MINUTES
- III. REGIONAL PUBLIC INVOLVEMENT ACTIVITIES
 - A. REGIONAL PUBLIC PARTICIPATION REPORT - 2006/07
 - B. TITLE VI PROGRAM UPDATE & RESOLUTION
 - C. LIMITED ENGLISH PROFICIENCY (LEP) PLAN
- IV. REGIONAL LONG RANGE PLAN UPDATE
- V. TAMPA BAY REGIONAL TRANSPORTATION AUTHORITY (TBARTA) REPORT
- VI. COURTNEY CAMPBELL CAUSEWAY TRAIL FEASIBILITY STUDY UPDATE
- VII. NEXT MEETING SEPTEMBER 12, 2008 – HERNANDO COUNTY
- VIII. ADJOURN

**THE JOINT MEETING OF THE CHAIRS COORDINATING COMMITTEE
AND CENTRAL FLORIDA MPO ALLIANCE WILL BEGIN AT 12:30 (Agenda to
be Mailed Under Separate Cover)**

**WEST CENTRAL FLORIDA METROPOLITAN PLANNING ORGANIZATION
CHAIRS' COORDINATING COMMITTEE**

MINUTES OF THE JULY 18, 2008 MEETING

A meeting of the West Central Florida Metropolitan Planning Organization Chairs' Coordinating Committee was held Friday, July 18, 2008 at the Magnolia Building, 702 East Orange Street, Lakeland, FL 33801

The following members were present:

Commissioner Sam Johnson	Chairman, Sarasota/Manatee MPO
Mayor Frank Hibbard	Chairman, Pinellas County MPO (arrived 11:55 a.m.)
Mayor Joe Affronti	Chairman, Hillsborough County MPO
Commissioner Scott Black	Vice Chairman, Pasco County MPO

Others present:

Brian Smith	Pinellas County MPO
Sarah Ward	Pinellas County MPO
Manon Lavoie	FDOT District 1
Doug Uden	Pasco County MPO
Sheila Martin	Bay Area Commuter Services (BACS)
David Yeager	Lakeland MPO
Michael Howe	Sarasota/Manatee MPO
Ray Chiaramonite	Hillsborough County MPO
Suzi Dieringer	Hillsborough County MPO
Patricia Steed	Central Florida Regional Planning Council (CFRPC)
Jennifer Cedo-Salisburg	Central Florida Regional Planning Council (CFRPC)
Cassandra Ecker	Jacobs
Don Skelton	FDOT District 7
Lee Royal	FDOT District 7
Tawny Olore	FDOT
Marianne Gamee	FDOT
Bob Kersteen	TBRPC (Tampa Bay Regional Planning Council)
Avera Wynne	TBRPC (Tampa Bay Regional Planning Council)
Ray Sharkey	Brevard MPO (CPA)
Howard Glassman	MPOAC
Christine Kefauver	City of Orlando
Cynthia Jones	Citrus County Transportation
Hugh Pascoe	Hernando County MPO
Ryan Kordek	Polk TPO
Carolyn Kuntz	Recorder

CALL TO ORDER

Commissioner Sam Johnson, Polk TPO Chairman, noted Mayor Frank Hibbard (Pinellas MPO Chairman) was on his way to the meeting and then called the meeting to order at 11:18 a.m. Commissioner Johnson welcomed everyone to Lakeland and Polk County and then provided a brief description of the facilities.

APPROVAL OF MARCH 14, 2008 MEETING MINUTES

Commissioner Johnson noted a quorum wasn't present; therefore, the minutes were deferred until later in the meeting.

REGIONAL PUBLIC INVOLVEMENT ACTIVITIES

- A. Regional Public Participation Report – 2006/07**
- B. Title VI Program Update and Resolution**
- C. Limited English Proficiency (LEP) Plan**

Commissioner Johnson noted a quorum wasn't present; therefore, these items were deferred until later in the meeting.

REGIONAL LONG RANGE PLAN UPDATE

Hugh Pascoe, Hernando MPO, presented a PowerPoint. He reviewed the first two tasks of the Long Range Transportation Plan (LRTP). The regional LRTP is to be developed by March 2009 and will be reviewed with the CCC in March and then approved by a public hearing in June 2009. The plan will deal with projects that are of regional significance and coordinated with other regional programs/activities and agencies. All projects must be in compliance with SAFETEA-LU (Safe, Accountable, Flexible and Efficient Transportation Equity Act – A Legacy for Users). The goals are to serve mobility at the regional level, ensure economic viability, and to provide a transportation system for quality of life and the environment. They will be updating and documenting the regional activity centers (RACs), including developing criteria, in coordination with TBARTA (Tampa Bay Area Regional Transportation Authority). The Plan will dovetail with TBARTA activities. Staff will update the Goals, Objectives, and Policies. Goal 1 will deal with security, Goal 2 will deal with economic vitality, and Goal 3 deals with energy efficiencies and greenhouse gasses. The Plan will transition to a 2035 base. They will be developing a Needs Assessment Plan at the same time TBARTA is performing their screening of their preferred network. Mr. Pascoe emphasized a lot of coordination is taking place.

COURTNEY CAMPBELL CAUSEWAY TRAIL FEASIBILITY STUDY UPDATE

Lee Royal, FDOT District VII, noted the CCC approved a resolution a couple years ago to prioritize the Courtney Campbell Causeway as a shared-use regional facility trail. They entered into an application with FDOT District VII and jointly submitted an application for statewide Enhancement funds. FDOT held a workshop in both Pinellas County and Hillsborough County. Ms. Royal showed the video from the workshop, which reviewed the various alternatives for a trail, along with the estimated costs. The design phase is currently not funded, the trail is to be constructed within existing right-of-way, and the construction phase is not funded. FDOT is looking at constructing the trail in segments. She handed out a newsletter, noting they are seeking comments.

REGIONAL PUBLIC INVOLVEMENT ACTIVITIES

- A. Regional Public Participation Report – 2006/07**

Sarah Ward, Pinellas County MPO, briefly reviewed the Regional Public Participation Report for fiscal year 2006/07. The Tampa Bay area is designated as a Transportation Management Area (TMA). A summary of the activities is included in the agenda packet. They focused on collaboration with other agencies, both public and private. The CCC doesn't receive funding so work is divided among the member MPOs that are part of the CCC. Since the CCC doesn't have its own funding source, it also doesn't have an office. Instead, the CCC has a virtual office, which includes the CCC website. They maintain a virtual file cabinet and interactive web map on the website. The CCC has a Joint Citizens Advisory Committee, (JCAC) which has evolved over time to include the other member MPOs, with meetings held at the FDOT District VII Office and each MPO has a satellite office so the JCAC members have access to the meeting. However, the Joint CAC members must attend the meetings at the FDOT Office to be able to vote, noting

seven members must be present for a quorum. The CCC annually holds a public hearing on the TRIP (transportation regional incentive program) priorities. The CCC holds several public involvement outreach programs as part of the Regional Long Range Transportation Plan. She reviewed some of the documents developed as part of the regional public involvement process. The CCC is also required to go through a certification process similar to the individual MPO certification process. As part of that certification process, they are required to assess the effectiveness of the public outreach activities and provide examples of the documents from that effort.

B. Title VI Program Update and Resolution

Ms. Ward reviewed the Title VI program update, which is similar to the local MPO process. The CCC is required to have a mechanism in place to ensure there is no discrimination and provide a process if someone believes they have been discriminated against. The process is included on the CCC website in both English and Spanish. A resolution is included in the agenda packet for the Title VI Program Update.

C. Limited English Proficiency (LEP) Plan

Ms. Ward reviewed the Limited English Proficiency (LEP) Plan. She noted there is a federal requirement to provide assistance to people who do not have English as their primary language or who have a limited ability to read, speak, write, or understand English; therefore, the CCC is required to have a process in place. The Staff Directors are recommending the CCC rely heavily on the local MPO LEP process. The CCC will support the process by providing translated materials on its website.

Michael Howe, Sarasota/Manatee MPO, commended the Pinellas MPO for their efforts for pulling everything together even though each MPO/TPO participates in the process.

At this time, 11:55, Mayor Hibbard arrived at the meeting

Commissioner Black moved, Mayor Affronti seconded, and motion carried to approve Item III A (Public Participation Report, Item III B (Title VI resolution), and Item III C (Limited English Proficiency Plan).

APPROVAL OF MARCH 14, 2008 MEETING MINUTES

Commissioner Johnson moved, Commissioner Black seconded, and motion carried to approve the March 14, 2008 minutes.

TAMPA BAY AREA REGIONAL TRANSPORTATION AUTHORITY

Mayor Hibbard reported on the recent TBARTA Board trip to see the systems in Denver, Charlotte, and Dallas. They were able to talk to the stakeholders regarding the pitfalls and anything they would have done differently if they had the opportunity. All three systems emphasized the need to have land use go hand-in-hand with the preferred system, don't sell the system as congestion mitigation but, instead, emphasize that it will provide an additional alternative mode of transportation, and keep citizens engaged throughout the process. Charlotte initially had a lot of resistance but it eventually received support; it encompasses five main jurisdictions including smaller cities that were given an equal voice, many Park-N-Rides and parking garages near stations. Denver has the oldest system but has progressed in the last ten years, passed a fast track plan to accelerate the process, had resistance until the light rail went in and then had lots of support, and has a tremendous amount of development around the corridors. Dallas is the largest jurisdiction, includes heavy rail; very aggressive; has had dramatic development around the stations, including enormous parking garages. Most of the areas passed a sales tax of either ½ cent or a cent. In the early years, the funding went to capital projects and then to operation and maintenance. The funding trickles to the local jurisdictions to enhance the local bus

system and roads. He asked if anyone had input for him to bring to meetings to let him know. At the last TBARTA meeting, they narrowed the list of corridors by eliminating corridors. The TBARTA Board will continue to narrow the corridors for an overall system that is efficient and cost effective.

NEXT MEETING SEPTEMBER 12, 2008 – Hernando County

Mayor Hibbard reported the next meeting is September 12, 2008 and will be held in Hernando County.

There were no citizens to be heard and no other business.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:06 p.m.