

JOINT CITIZENS ADVISORY COMMITTEE
OF THE WEST CENTRAL FLORIDA CHAIRS COORDINATING COMMITTEE
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MEETING – TUESDAY, MAY 22, 2007, 3:00 P.M.

PASCO COUNTY MPO

Suncoast Parkway Operations Office
6638 Suncoast Parkway
Land O' Lakes, Florida 34639
(See Attached Location Map)

SATELLITE LOCATIONS

Polk County TPO

330 West Church Street, Suite 413, Bartow

Pinellas County MPO

600 Cleveland Street, Suite 750, Clearwater

Hernando County MPO

20 North Main Street, Brooksville

Sarasota/Manatee MPO

7632 15th Street East, Sarasota

TELECONFERENCE LINK: (888) 808-6959 Conference Code: 0108816#

AGENDA

- I. CALL TO ORDER AND INTRODUCTIONS
- II. PUBLIC COMMENT
- III. APPROVAL OF MINUTES – MEETING OF FEBRUARY 27, 2007
- IV. FOLLOW-UP ON JOINT CAC OPERATING ISSUES (PINELLAS)
 - a. ROTATION OF MEETING
 - b. MEETING PROCEDURES AND PROTOCOLS
 - c. MEMBERSHIP
- V. STRATEGIC REGIONAL TRANSIT NEEDS ASSESSMENT (FDOT-7)
- VI. 2007 REGIONAL ROADWAY NETWORK (CITRUS AND HERNANDO)
- VII. LEGISLATIVE UPDATE
 - a. TAMPA BAY REGIONAL TRANSPORTATION AUTHORITY
 - b. POLK TRANSIT AUTHORITY
 - c. MPO ADVISORY COUNCIL
- VIII. ADJOURNMENT

**JOINT CITIZENS ADVISORY COMMITTEE
OF THE
WEST CENTRAL FLORIDA METROPOLITAN PLANNING ORGANIZATIONS
MINUTES – MEETING OF TUESDAY, MAY 22, 2007**

The Joint Citizens Advisory Committee of the West Central Florida Metropolitan Planning Organizations met on Tuesday, May 22, 2007 at 3:00 p.m. in the Suncoast Parkway Operations Office, 6638 Suncoast Parkway, Land O' Lakes, Florida 34639.

MEMBERS PRESENT

Hernando CAC – Nick Nicholson, Len Tria
Hillsborough CAC – Joe Amon, Pierre Mathurin
Pasco CAC – Christie Zimmer, John Walsh
Polk CAC –
Pinellas CAC – Jack Weiss, Karl Guenther
Sarasota/Manatee CAC – Mickey Hopkins

OTHERS PRESENT

Hernando MPO – Dennis Dix
Hillsborough MPO – Gena Torres
Pasco MPO – Doug Uden, Manny Lajmiri, Mabel Risner
Citrus MPO – Cynthia Jones
Pinellas MPO – Ramon Solis
FDOT District One – Manon Lavoie
Consultant – Carter & Burgess, Inc. – Scott Pringle

REMOTE SITE ATTENDEES

FDOT District Seven – Lee Royal
Hillsborough MPO – Lucy Ayer
Hillsborough Planning Commission –
Pinellas CAC – Ned Allen, Jim Varas

Pinellas MPO – Karen Cunningham
Polk MPO – Brigitte D’Orval, Diane Slabaw
Sarasota/Manatee MPO – Bob Herrington, Dale Stephenson
Tampa Bay Partnership – Natalie Mealey

I. CALL TO ORDER AND INTRODUCTIONS

Mr. Walsh, as acting chair, called the meeting to order at 3:01 p.m. Committee members, other meeting attendees, and remote site participants introduced themselves. A quorum was present at the meeting site.

II. PUBLIC COMMENT

Gena Torres (Hillsborough MPO) indicated that Pierre Mathurin from the Hillsborough County CAC would like to make a presentation on the comparisons of Transit Systems in the United States.

Mr. Mathurin indicated he had been tracking 20 different transit systems throughout the country. He indicated this report gives comparisons of the 2006 fourth quarter transit ridership from the numbers he found in the American Public Transportation Association report released in March. He indicated Table 1 shows how the transit systems in West Central Florida and other areas in the U.S. of similar population size did in terms of bus ridership for the October to December 2006 period, if compared with the same period for 2005 and a year-to-date comparison for 2006 and 2005. He highlighted areas, such as Tampa, St. Petersburg, Lakeland, Sarasota, Bradenton, Brooksville, etc. The Table provides the Area (City), 4th quarter, Year to Date, and the 2006 percentage. Discussion followed.

He stated in Table 2 which transit systems that had the largest increases in ridership from the fourth quarter of 2006 and the entire 2006 year. This included area (city), 4th quarter, and percentages for 2006. He also brought some facts and anticipated solutions that may be required if a property tax reform bill is passed for the West Palm Beach transit and the Grand Rapids transit. He concluded with providing the sources of his information and indicated he would like to discuss this more at the next meeting, thanking the joint CAC for letting him have this opportunity to share this

information with everyone. Discussion followed.

III. APPROVAL OF MINUTES – MEETING OF FEBRUARY 27, 2007

Mr. Walsh asked if everybody had a chance to review the minutes and if there was any corrections, questions, or comments on the February 22, 2007 meeting. Mr. Allen indicated the correction on the minutes should read under: On call to order and introduction, omit the second sentence, “Committee members and other meeting attendees and remote site participants introduce themselves,” that did not happen for everyone. He indicated that the JCAC went directly to the Hillsborough County MPO item and the minutes should reflect this. Discussion followed. Ms. Ayer indicated that the minutes should reflect that anyone who was at a remote location that connected after 4:00 p.m. may not been able to have a chance to introduce themselves because of technical problems with the conference telephone line. Mr. Nicholson made a motion to accept the minutes with noted changed. Ms. Zimmer seconded. Mr. Walsh called on the motion; all members present voted in favor, motion passed.

IV. FOLLOW-UP ON JOINT CAC OPERATING ISSUES (PINELLAS)

a. ROTATION OF MEETING

Mr. Walsh indicated that we’re moving on to item number four; follow up on joint CAC operation issues, rotation of meeting. He asked if everybody had received agenda number four in their packet. He further indicated at the Joint CAC meeting on November 28, the Joint Citizens Advisory Committee members decided to follow the same schedule as the CCC when holding the Joint CAC meeting. The JCAC agreed that whoever was the host of the CCC will also host the JCAC.

b. MEETING PROCEDURES AND PROTOCOLS

Ms. Cunningham indicated that since the year and a half of JCAC connecting from the remote sites, overall it has been good although they have experienced a few incidents related to not being able to see. She indicated because we are operating on a limited budget, and we don’t have the ability to do live teleconferencing is the main reason why we establish the protocols. She asked JCAC if they had any comments or

questions. Mr. Allen asked what is being done to provide the blind or hearing impaired information. Ms. Cunningham indicated on the CCC Web site, the agenda is available in larger font and there are also procedures on the Web site that explains how to ask for assistance. Mr. Harrington suggested that we should make sure that these folks are brought to the attention of specifically the sponsors or the one putting on the meeting so that they can make the appropriate provisions. And if they're regular members, we need to make sure that they are getting the agendas in the font large enough for them to see if need be. Also to make provisions for those that are hearing impaired if necessary. But being at a satellite place, this would have to be further investigated. Mr. Walsh indicated this sounds like it would be a good place to go under MPO local facilitator and if they need to accommodate any of those type of situations, then they would be able to handle that as long as they're given notice prior to. Mr. Harrington indicated that a disclaimer on the bottom of all the JCAC agenda packages or any of our meeting notifications, that if anyone needing special facilities, all they have to do is request them and we'll make them available. Mr. Weiss indicated he thought the real issue here is that apparently the MPOs and the TPOs are already doing all of that, and the real key for our purposes is that our agendas and what we are going to add to the protocols is just a standard language about providing accommodations, if necessary please call. Mr. Walsh asked the JCAC if they agreed. All members present agreed about the language.

Mr. Guenther indicated according to the protocol, you're supposed to say the county first, he suggested, we reverse it. We're all used to saying our own name first and then determining where we're from, maybe we could just switch that around because nobody's done it except me at this point. Actually, the write up talks about saying your name and your county, but the example has just the opposite, the county and the name. I think it's easier to say name and then County. Mr. Walsh indicated if everyone was okay with it we'll just do the name then the county. All JCAC agreed.

Mr. Aman indicated at the last meeting we discussed time limits as part of the protocols for these presentations. The reason we did that is because we had nine different presentations and that the time went way over the scheduled meeting time, so this needs to be addressed. So if the presenter needs 15 minutes for there presentation, you got 15 minutes. Let's have time limits on there and hold people accountable for them. That's in the minutes, by the way, if you look at the minutes.

Brought that up and we all agreed to that at the last meeting. Mr. Walsh indicated if we agree to a time certain but not a time, should be three to fifteen minutes, ten minutes? Mr. Aman indicated whatever the - whoever join - the chair in the meeting. If you should decide that an individual's presentation is going to be 15 minutes and then make them stick to that time limit. Mr. Aman indicated he would like to have it in the protocol that we assign the time by the individual hosting the meeting. They're in control of a particular meeting. And it seems like that would be where the responsible would be placed on the meeting agenda, and you set your times for that agenda around the amount of time that has been allotted. Mr. Harrington indicated that you may want to add that, you already have a section under presenters in your protocols, just add a sentence stating that there is a time limit, and that presenters are expected to keep their presentations to that amount of time allocated. Mr. Walsh mentioned to JCAC that the verbiage be added to the protocol that the local facilitator will work with speakers to establish a timeframe for presentations depending on content. And they'll be outlined on the agenda by timeframe. All JCAC members agreed unamouiously.

c. MEMBERSHIP

Mr. Walsh indicated that the membership list was attached. He indicated that the list was sent to everybody and asked if there are any corrections needed, or asked how we need to handle them. Mr. Weiss indicated he thought that would make more sense to have each individual person provide their changes to the County they are representing on the JCAC stating he would hope that it would then get forwarded to the hosting County. Our updated address and information, especially staff with our local people and then hope that they then can communicate it to the next meeting. Mr. Uden indicated this is a moving target and to make sure that your own members have everything correct on the membership list, and then it needs to be relayed to the hosting County for that meeting. Discussion followed. It was agreed by JCAC that each member would report any changes to their appropriate county.

V. STRATEGIC REGIONAL TRANSIT NEEDS ASSESSMENT (FDOT- 7)

Mr. Pringle indicated that for the past two years he had been working closely with Ms Lopez, (FDOT), the project manager. The project they have been working on is the

Strategic Regional Transit Needs Assessment (SRTNA). Mr. Pringle (Carter & Burgess, Inc.) provided a power point presentation about the assessment study, along with a handout to the JCAC. Ms. Lopez indicated the FDOT began the SRTNA with the goal of improving our mobility, economic vitality, and quality of life by managing options to complement our increasingly congested roadways. Detailed technical analyses were conducted to explore key regional–travel patterns, transit operations, and infrastructure opportunities in the West Central Florida region for the next 50 years. As a result, the FDOT has identified currently met, unmet, and emerging regional–transit infrastructure and service improvements required for an effective and integrated transit system in Citrus, Hernando, Hillsborough, Manatee, Pasco, Pinellas, Polk, and Sarasota Counties. This proposed system is the big–picture, regional–transit system that includes a spine of key connections over different time horizons and multiple land–use patterns. Discussion followed.

No action required.

VI. 2007 REGIONAL ROADWAY NETWORK (CITRUS AND HERNANDO)

Ms. Jones indicated that Citrus County is requesting to add two roads to the regional road network. She indicated since October of 2006, that Citrus County is a voting member of the CCC for TRIP funding purposes. She handed out updated maps and criteria information. Ms. Jones went over the nine listed criteria categories on the handout for CR 489 and CR 491 to be added to the regional network. The criteria included Transportation facility or service that is located in the FHIS/ SIS system, roads had been adopted by the regional planning council, deals with the economic development infrastructure and proves linkages for freight mobility, evacuation route, direct connections for SIS and serves the integral part of a interconnected regional system, crosses county boundaries, classified as principal arterial roads, serves more than one county, and is not on the SIS system. She also indicated studies had been done in 1982 and another one in 2004 on CR 486 and CR 491, these roads that are shown on dash lines actually are roads right now. Ms. Jones indicated they show those proposed regional road networks that are currently being used are West 98, State Road 44, U.S. 41 and State Road 100. Ms. Jones requested a motion to add roads coming up from Hernando County into Citrus County to be added to the Regional Highway Map are from State Road 40, 44, F–41 and county Road 491. State Road 200 is added

to the current regional roadway network Discussion followed. Mr. Walsh called on the motion. All JCAC members present voted in favor: motion passed.

VII. LEGISLATIVE UPDATE

a. TAMPA BAY REGIONAL TRANSPORTATION AUTHORITY

Mr. Uden indicated there's three pieces of state legislation that's been approved by the House and Senate this year, that will probably have an effect on transportation in our region. The first one is the Tampa Bay Area Regional Transportation Authority. He stated both the House and Senate approved the bill and that it is waiting for the governor's signature. He stated that the legislation is based on the old Tampa Bay Commuter Rail Authority legislation. He indicated that it looks like it's going to be going forward. He indicated that one of the representatives is to come from the CCC. The next step will be to figure out where the monies will come from for the authority's plan. Mr. Uden also indicated that since there is a 45 day time frame after the bill is signed by the governor to appoint membership and that the CCC will not meet again until September, that the CCC should vote for it's authority member at the June 8th CCC meeting.

Informational only.

b. POLK TRANSIT AUTHORITY

Ms. Slabaw indicated that this legislation is for the formation of the Polk Transit Authority which would be responsible for planning, managing, maintaining, and operating a countywide public transportation system. The bill has passed both house and senate, and is on the way to the governor's office for signature. The JCAC offered their congratulations to the Polk TPO for getting this transportation authority.

Informational only.

c. MPO ADVISORY COUNCIL

Mr. Uden stated the MPOAC, which is a statewide organization, helped form this bill that would require the MPOs to have more of their own autonomy from local governments and included many other different transportation legislation. This bill was introduced by Representative Glorioso. There are parts in there that talk about public-private partnership funding. It has not been signed by the governor but the deadline for the governor to sign is July 1. If he doesn't sign it, it automatically gets approved. The bill has a lot of different things in it, but the MPO's standpoint basically is the separating from local government.

Informational only.

VIII. ADJOURNMENT

The next meeting of the Joint CAC will be on September 4, 2007, in Hillsborough County. Mr. Walsh adjourned the meeting at 4:45 p.m.

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