



West Central Florida Metropolitan Planning Organizations

## Chairs Coordinating Committee

**JOINT CITIZENS ADVISORY COMMITTEE (JCAC) MEETING**  
**Tuesday, August 31, 2010 - 3:00 p.m.**  
**Tampa Bay Area Regional Transportation Authority (TBARTA)**  
**Oak View Room**  
**3802 Spectrum Boulevard**  
**Tampa, FL**

### **AGENDA**

- I. **CALL TO ORDER & INTRODUCTIONS**
- II. **APPROVAL OF MINUTES** – June 1, 2010
- III. **MULTI USE TRAILS PROJECTS & REGIONAL PRIORITIES**  
District 7  
District 1
- IV. **PROPOSED AMENDMENT TO THE REGIONAL ROAD MAP**
- V. **TRANSPORTATION REGIONAL INCENTIVE PROGRAM (TRIP) PRIORITIES**  
District 7  
District 1
- VI. **ANNUAL PUBLIC PARTICIPATION EVALUATION / PUBLIC PARTICIPATION PLAN UPDATE & JCAC SURVEY DISCUSSION**
- VII. **HUD COMMUNITY CHALLENGE PLANNING GRANT - UPDATE**
- VIII. **TBARTA REPORT – UPDATE ON CURRENT PROJECTS**
- IX. **AIR QUALITY CONFORMITY – STATUS REPORT**
- X. **OTHER BUSINESS**
- XI. **ADJOURNMENT**



**JOINT CITIZENS ADVISORY COMMITTEE  
OF THE WEST CENTRAL FLORIDA MP CHAIRS COORDINATING COMMITTEE**  
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**Tuesday, August 31, 2010 - 3:00 p.m.**  
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**Attended at the site:**

Members: Pete Odom, Chairman, Pasco CAC  
Pierre Mathurin, Hillsborough CAC  
Peter Jankowsky, Polk CAC  
Cathy Lasky, Pinellas CAC  
Bill Jonson, Pinellas CAC  
Walter O'Rourke, Polk CAC  
Ed Austin, Hillsborough CAC  
Laurel Lockett, Hillsborough CAC

FDOT: Manon Lavoie, District 1  
Lee Royal, District 7

MPOs: Hugh Pascoe, Hernando MPO  
Karen Cunningham, Pinellas MPO  
Allison Yeh, Hillsborough MPO  
Beth Alden, Hillsborough MPO  
Gena Torres, Hillsborough MPO  
James H. Edwards, Pasco MPO  
Manny Lajmiri, Pasco MPO  
Mabel Risner, Pasco MPO

Other: Michelle Greene, TBARTA  
Nina Mabileau, City of Tampa

**Attended via remote:**

Members: Cyndi Wilkins, Sarasota-Manatee CAC

FDOT: Alice Gilmartin, Turnpike

MPO Staff: Michael Howe, Sarasota-Manatee MPO  
Laura Lockwood, Polk TPO  
Cynthia Jones, Citrus County

The meeting was held on August 31, 2010, at the TBARTA conference room in Tampa and webconferenced to remote sites. The meeting was chaired by Pete Odom, JCAC member from Pasco County called the meeting to order at approximately 3:05 p.m., and introductions of who was present were made and all teleconferencing individuals were identified. It was determined that members at remote sites were qualified to vote, as there was a quorum at the main site. Chairman Odom indicated before the meeting begins that he would like to make a request that all cell phones are on vibrate and when a motion is done clearly state the motion, your name, and what County and who made the motion.

Chairman Odom called for questions, comments, or corrections to the June 1, 2010 minutes. Mr. Jonson indicated that he found two locations that needed corrections; page 1, under attended at the site: members:, Mr. Nick Fritsch, (Pinellas MPO) name was misspelled and needed corrected and the second correction is located on page 2, Item VI: Amendments to Regional Road Map, 2<sup>nd</sup> paragraph, 5<sup>th</sup> line, should read SR 56 that goes to US 301 should be added.... Discussion followed. Chairman Odom requested a motion on the minutes with the outlined corrections. Bill Jonson made a motion to approve: Laurel Lockett seconded the motion. Chairman Odom called on the motion; all members voted in favor: motion approved.

Mr. Jonson noted that the minutes from the November 3, 2009 meeting were not yet approved by the JCAC. This action had been delayed pending the addition of names of those present. The names have been added and the final draft will be presented for approval at the November 30, 2010, JCAC meeting.

### **III MULTI-USE TRAILS PROJECTS AND REGIONAL PRIORITIES**

#### **A. FDOT District 7**

Hugh Pascoe provides provided some history of the Regional Multi-Use Trails Element which was approved in December 2009 as part of the Regional Long Range Transportation Plan. He indicated that the CCC's Multi-Use Trails Committee has since reviewed the status of facilities depicted on the Regional Multi-Use Trails Map and has updated the map accordingly. The Committee has also updated the attached Regional Multi-Use Trail Priority List of Projects based upon changes in project status, funding and local priorities. Mr. Pascoe provided a power point presentation that highlighted the ongoing review by the FDOT District 1 MPOs (Sarasota-Manatee MPO and the Polk TPO) and stated what the modifications where to the Priority List. He further stated once approved, the Regional Multi-Use Trails Priority List of Projects will be used to select the projects to be done, as funding opportunities arise. Mr. Pascoe when over the changes to the Regional Multi-Use Trails Map which included the following:

- Northeast Pasco County - the map depicts a new alignment along CR 54 east of Zephyrhills connecting to US 98 and the Florida National Scenic Trail Corridor
- Friendship Trail - added to the map as a Conceptual Trail
- Bayway Trail -the southern end at Ft. Desoto is depicted as completed.

Discussion followed. Chairman Odom asked if there were any comments or questions on the presentation requesting a motion for a recommendation to the CCC Board. Mr. Jonson made a motion to approve the Priority List and Map. Ms. Lockett seconded. Chairman Odom called on the motion; all members voted in favor. Motion passed.

### **III MULTI-USE TRAILS PROJECTS AND REGIONAL PRIORITIES**

#### **B. FDOT District 1**

Michael Howe brought out that the Gateway – Greenway multi-use trail is the one that Sarasota Manatee County is focusing on to be placed on the Regional multi-use map. Discussion followed.

Laura Lockwood provided information on the District One projects from Polk County as Lake Alfred Trail and Peace River Trail. They stated as part of their request for 2010 transportation priority projects, the Florida Department of Transportation District One through the counties MPO/TPOs provide the Regional multi-use trail priorities for consideration in the development of the Tentative Five Year Work Program. Mr. Howe indicated that up to \$1.2M in transportation enhancement funding is available district wide for candidate projects in FY 2015-16. For District One to qualify for these funds, each regional entity within FDOT, such as the West Central Florida Chairs Coordinating Committee (CCC) must submit a ranked list of regional trail priorities. The CCC consists of two MPOs which are a part of the Sarasota Manatee MPO and Polk TPO. In order to establish a joint list of priority regional multi-use trail projects, the Sarasota Manatee MPO and Polk TPO have established a Negotiating Committee that is comprised of members from the Sarasota Manatee MPO and Polk TPO Boards. These committees are scheduled to meet on August 25<sup>th</sup> in order to review and rank candidate TRIP and Regional Multi-Use Trail projects for each respective TPO and MPO. The results from this meeting will be presented at the JCAC meeting later this month and be the basis for what is recommended to the CCC on September 17, 2010. Discussion followed. Chairman Odom asked the JCAC if they had any comments or questions on the District One multi-use trail priorities. Chairman Odom requested a recommendation from the JCAC to approve the Regional Multi-Use Trail priorities and map for Polk and Sarasota Manatee Counties. Ms. Lyski made a motion to approve the Priority List and Map. Mr. Jankowsky seconded. Chairman Odom called on the motion; all members voted in favor. Motion passed.

#### **IV PROPOSED AMENDMENT TO REGIONAL ROADS MAP**

Karen Cunningham stated that the Pinellas County MPO requests an amendment to the Chairs Coordinating Committee's (CCC) Regional Roads Map to add Belcher Road from Klosterman Road to Park Boulevard. Belcher Road meets the criteria for a regional road as it serves as a regional evacuation route, provides access to regional activity centers (e.g. St. Petersburg College) and serves as a parallel reliever to U.S. 19, a Strategic intermodal System facility. Belcher Road provides access to regional freight corridors and freight activity centers. It also serves commuter travel from Pasco County to the north. The request also includes adding the segment of Klosterman Road from Belcher to U.S. 19, as a connector road between the two regional facilities. Pinellas County has a pending application for Transportation Regional Incentive Program (TRIP) funds to implement Advanced Traffic Management System (ATMS) improvements on Belcher that will also benefit the U.S. 19 corridor. To qualify for TRIP funds, Belcher must be added to the Regional Roadway Network. The attached table and Justification Summary Sheet demonstrate that Belcher Road meets the criteria for inclusion. A map depicting the location of the proposed amendment is also attached. This item will include a public hearing at the upcoming CCC meeting in September. Discussion followed. Chairman Odom requested a recommendation on the proposed amendment to the Regional Roads Map. Mr. Jonson made a motion to approve the amendment to the regional Roads Map. Mr. Jankowsky seconded. Chairman Odom called on the motion; all members voted in favor. Motion passed.

#### **V TRANSPORTATION REGIONAL INCENTIVE PROGRAM (TRIP) PRIORITIES** **A. FDOT District 7**

Hugh Pascoe provided a short power point presentation that discussed the District Seven, Transportation Regional Incentive Program (TRIP) that was created through the Growth Management Legislation to help improve regionally significant transportation facilities. By means of the TRIP program, State funds are made available to help local governments and others pay for transportation projects that benefit regional travel. FDOT will pay up to 50 percent of the costs for eligible projects (up to 50 percent of the non-federal share for public transportation facilities). FDOT has indicated that an additional \$13.9 Million in TRIP funds will be available over the next five years (FY 2011-2015) to be

eligible for TRIP funding, projects must be regionally significant, identified in the CCC's Regional Long Range Transportation Plan, and matching funds must appear in a local government's Capital Improvements Element (CIE). Also, local governments must adopt, when applicable, the FDOT Level of Service (LOS) standard for these facilities. For other public transportation facilities or services not maintained or operated by local governments, specific requirements may apply regarding the verification of matching funds. A TRIP Working Group comprised of technical staff from each MPO in FDOT's District 7, as well as other public transportation representatives, scored each project based upon three major criteria addressing growth management, regionalism, and local funding match. The TRIP Working Group ranked each project based upon its technical score. Furthermore, the group continues to recommend that the two transit projects and one vanpool project remain at the top of the priority list due to the difficulty of scoring them against highway projects. This item will consist of a presentation of the prioritized TRIP funding requests for FDOT District Cathy Lyski asked about the Gandy Bridge conceptual status as a future trail. Discussion followed. Beth Alden indicated that it would be left on the map as a conceptual future trail. Chairman Odom requested a motion of recommendation to take the TRIP funding requests for District Seven to the CCC Board. Mr. Jonson made a motion to approve the Transportation Regional Incentive Program (TRIP) Priorities for District Seven. Mr. Jankowsky seconded. Chairman Odom called on the motion; all members voted in favor. Motion passed.

**V TRANSPORTATION REGIONAL INCENTIVE PROGRAM (TRIP) PRIORITIES**  
**B. FDOT District 1**

Because District Seven and District One follows two different processes. Presentations for District One were provided by Michael Howe and Laura Lockwood on their multi-use trails and regional priorities for the Sarasota Manatee MPO and Polk County TPO. This is a member of the West Central Florida Chairs Coordinating Committee (CCC) from District One. FDOT is soliciting for candidate TRIP projects for FY 2013-14 and 2014-15. The annual TRIP funding availability for candidate projects in District One is approximately \$5.6M in FY 2013114 and \$8M in FY 2014115. In order to develop a combined list of TRIP priorities for both MPO/TPO, the Sarasota Manatee MPO and Polk TPO have established a TRIP Negotiating Committee. The TRIP Negotiating Committee is comprised of several members from the Sarasota Manatee MPO and Polk TPO Boards which consists of the Chairman and/or Vice-Chairman from each MPO/TPO. This committee is scheduled to meet on August 25th to review and rank candidate TRIP projects for each respective MPOTTPO. The results from this meeting will be the basis for what is recommended to the JCAC and CCC. Due to the scheduling of the TRIP Negotiating Committee meeting, staff is unable to include a combined ranked list of projects in the JCAC packet. The results of the August 25, 2010 meeting are for Sarasota-Manatee three projects: 1) Willow-Ellenton Trail and 2) Gateway Greenway 3) Sarasota Multi-Use Recreational Trail and for Polk County four projects 1) Lake Alfred, 2) River Trail, 3) Ride Preserve and 4) Fort Fraser Trail II. Discussion followed. Chairman Odom requested a motion to provide direction to the Sarasota-Manatee MPO and Polk TPO TRIP Negotiating Committee, and for the review and approval of the joint ranking of candidate TRIP for the Sarasota-Manatee MPO and Polk TPO. Cathy Lyski made a motion to approve the TRIP Regional Projects for District One. Peter Jankowsky seconded. Chairman Odom called on the motion; all members voted in favor. Motion passed.

**VI ANNUAL PUBLIC PARTICIPATION EVALUATION / PUBLIC PARTICIPATION PLAN UPDATE & JCAC SURVEY DISCUSSION**

Karen Cunningham indicated that the purpose of a Public Involvement Plan is to outline a program to strengthen the two-way flow of communication between the CCC and transportation professionals, elected officials and interested individuals and groups on regional transportation trends, needs and work program activities. Public involvement plans must comply with Federal requirements. In 2000 the

Chairs Coordinating Committee adopted its first Public Involvement Plan, as required by the 1991 intermodal Surface Transportation Act (ISTEA) of 1998 and the Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21). The 2005 Safe, Accountable, Flexible and Efficient Transportation Equity Act - A Legacy for Users added additional requirements and placed greater emphasis on the importance of the public involvement process. To determine if the CCC's public involvement goals have been met, a bi-annual evaluation process is performed. Following this evaluation, adjustments are made to the Public Participation Plan, if needed. This year an additional component has been added – a survey of JCAC members to identify the support they would like to receive in executing their advisory responsibilities. A copy of the survey is attached and results will be presented at the meeting. This process will be repeated annually. Discussion followed. Ms. Cunningham indicated that out of the surveys that she had received back that the two most concerns was 1) the teleconferencing system needed more work and 2) Discussion followed. Chairman Odom requested a motion to approve the annual Public Participation Evaluation and Public Participation Plan Update to go to the CCC Board. Bill Jonson made a motion to approve the annual public participation evaluation and ppp update document. Pierre Mathurin seconded. Chairman Odom called on the motion. All members voted in favor; motion passed. Secondly Ms. Cunningham asked the JCAC what they would like to see different as part of the PPP outreach. All members participated in the discussion the results are as follows: 1) work on the auditable teleconferencing system, 2) have the same material in packet as being presented at meeting, 3) a follow up on their recommendations or motions once they went to the CCC Board, 4) to have more enter action between the members, and 5) getting the information for meetings in a timely matter.

## **VII HUD COMMUNITY CHALLENGE PLANNING GRANT - UPDATE**

Beth Alden indicated in June 2010, the CCC authorized staff to explore, on its behalf, joint grant application regional partnership opportunities for the HUD Sustainable Communities Regional Planning Grant. Since then, the staff of the CCC's MPOs has worked with staff of the Tampa Bay Regional Planning Council, Tampa Bay Partnership, and MPO member governments to develop a single regional grant application for the region. The CCC is the applicant, with the Hillsborough MPO acting on its behalf to administer and report on use of the grant funds. The funds will be distributed among the partner agencies to fund a set of projects that implement ONE BAY goals for livability and sustainability. The total federal funds requested (including all sub-recipients) is \$5,000,000. The CCC was selected as a grant sponsor since agreements are in place between the various MPOs that promote a regional approach to planning and project implementation. In order to link the grant to the One Bay Shared Vision process, an MOU will be executed between the CCC and the TBRPC. The various projects proposed for funding under this grant seek to implement, as required, a Regional Plan for Sustainable Development (RPSD). The grant application has put forward as our region's RPSD the ONE BAY: Livable Communities Shared Regional Vision for Tampa Bay, which has similar recommended goals to the HUD-DOT-EPA Livable Communities Principles. Some of these goals include increasing transportation choices and providing equitable and affordable housing while promoting the development of community capacity and economic opportunity. Discussion followed. Information Only

## **VIII TBARTA REPORT - UPDATE ON CURRENT PROJECTS**

Tampa Bay Area Regional Transportation Authority (TBARTA) will be presented at a future meeting.

## **IX AIR QUALITY CONFORMITY - STATUS REPORT**

Gena Torres provided the EPA status report, indicating EPA is continuing to review comments received on the proposed revisions to the National Ambient Air Quality Standard for ozone. The final decision was anticipated to be made at the end of August, but has been extended to October 31, 2010. The proposal recommends a range between 60-75 parts per billion; the implications for Florida are shown in

the attachment. Even at the more lenient level, the Tampa Bay Area is still expected to be in non-attainment of the ozone standard. One major requirement of this designation will be to demonstrate that our transportation plans conform to the standard, meaning once built; those projects will not cause an expedience of the established ozone standard. The Hillsborough MPO has agreed to take the lead on reconvening the West Central Florida Air Quality Coordinating Committee (WCFAQCC). This group will transition from its previous advisory role into a working group that can provide input on model assumptions (with participation on WCFAQCC from the TBRPM Technical Review Team); determining to the standard, meaning once built, those projects will not cause an expedience of the established ozone standard. The Hillsborough MPO has agreed to take the lead on reconvening the West Central Florida Air Quality Coordinating Committee (WCFAQCC). Which are projects that are regionally significant; evaluating exempt I nonexempt projects; and choosing conformity tests and methodologies. At EPA's August 11' Air Quality Workshop, the importance of interagency consultation was (with stressed. Before approving the conformity plan, the MPO and FDOT must consult with state and local air quality and transportation agencies, DOT and EPA. Two or three representatives from WCFAQCC will serve as the liaisons with EPA. As we know, air pollution does not stop at county borders and the emissions analysis uses a regional model; therefore, it makes sense to consider conducting the air quality conformity at a regional level. This holistic approach ensures uniformity of the process and saves time, effort, and resources for each individual MPO. The Chairs Coordinating Committee (CCC) may be the most logical entity to prepare and adopt the regional conformity determination report. The CCC's quarterly meeting structure would allow for amendments to local LRTP and TIPS to be discussed and approved. Discussion followed. Informational only.

#### **X OTHER BUSINESS**

Chairman Odom encouraged the JCAC members to attend future meetings of the Chairs Coordinating Committee. Next JCAC meeting date is scheduled for November 30, 2010.

#### **XI ADJOURNMENT**

Chairman Odom adjourned the meeting at 5:11 p.m.