

Hernando County MPO
20 North Main St.
Room 262 Brooksville, FL 34601
352/754-4057 fax: 352/754-4420

Hillsborough County MPO
601 East Kennedy Blvd.
18th Floor Tampa, FL 33602
813/272-5940 fax: 813/272-6258

Pasco County MPO
7530 Little Rd., Suite 320
New Port Richey, FL 34654
727/847-8140 fax: 727/847-8084

Pinellas County MPO
600 Cleveland St., Suite 750
Clearwater, FL 33755
727/464-8200 fax: 727/464-8201

Polk County TPO
330 West Church St, Drawer TS05
Bartow, FL 33830
863/534-6000 fax: 863/534-6471

Sarasota/Manatee MPO
7632 15th St. E.
Sarasota, FL 34243
941/359-5772 fax: 941/359-5779

Citrus County Board of
County Commissioners
3600 W. Sovereign Path, Suite 140
Lecanto, FL 34461
352/527-5239; fax: 352/527-5252

Florida Department of
Transportation District 1
801 North Broadway Ave.
Bartow, FL 33830
800/292-3368 fax: 863/534-7172

Florida Department of
Transportation District 7
11201 N. McKinley Dr.
Tampa, FL 33612
800/226-7220 fax: 813/975-6443

Tampa Bay Regional
Planning Council
400 Gateway Center Blvd., Suite 219
St. Petersburg, FL 33702
727/570-5151; fax: 727/570-5118

Southwest Florida Regional
Planning Council
1296 Victoria Ave.
Ft. Myers, FL 33901
239/338-2550; fax 239/338-2560

Withlacoochee Regional
Planning Council
1241 S W 10th St
Ocala, FL 34474-2798
352/732-1315; fax: 352/732-1319

Central Florida
Regional Planning Council
PO Box 2089
Bartow, FL 33831-2089
800/297-8041; fax: 941/534-7138

Florida's Turnpike Enterprise
P.O. Box 1409
Land O'Lakes, FL 34639
813/558-1117

Tampa Bay Area Regional
Transportation Authority
3802 Spectrum Blvd, Suite 127
Tampa, FL 33612



West Central Florida Metropolitan Planning Organizations

Chairs Coordinating Committee

JOINT CITIZENS' ADVISORY COMMITTEE (JCAC)

3:00 P.M. Tuesday, March 1, 2011

Florida Department of Transportation (FDOT) District 7

Executive Conference Room

11201 North McKinley Blvd, Tampa, FL 33610

Satellite Locations

FDOT District 1 - Conference Rm 374
801 North Broadway Ave, Bartow

FDOT Maintenance Facility
16411 Springhill Dr, Brooksville

FDOT Sarasota Office
1840 61st Street, Sarasota, FL

Call-in (Audio Only): (850)-414-4974 FDOT Video Bridge: (850)-414-4977

AGENDA

Times listed are approximate and subject to the Chair's discretion.

- I. CALL TO ORDER & INTRODUCTIONS** **3:00**
Chairman Paul Staes, Polk TPO CAC
- II. APPROVAL OF MEETING MINUTES – November 30, 2010** **3:00**
Action is Requested
- III. CCC MEETING SUMMARY– December 10, 2010** **3:05**
This item is being presented for information.
- IV. REVISED 2011 MEETING CALENDAR** **3:10**
Action is Requested
- V. AMMENDMENTS TO THE CCC's 2035 REGIONAL LONG-RANGE TRANSPORTATION PLAN** **3:15**
Action is Requested
 - A. Polk TPO**
 - B. Sarasota/Manatee MPO**
 - C. Citrus TPO**
 - D. Hillsborough MPO**
 - E. Regional Multi-Use Trail Map**
- VI. CCC INTERLOCAL AGREEMENT** **3:45**
Action is Requested
- VII. CCC STAFF SUPPORT** **3:55**
Action is Requested

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VIII. COURTNEY CAMPBELL CAUSEWAY TRAIL UPDATE 4:10
This item is being presented for information.

IX. TBARTA UPDATE 4:20
This item is being presented for information.

X. JCAC NEW MEMBER ORIENTATION MANUAL 4:30
This item is being presented for information.

XI. COMMITTEE MEMBER COMMENTS 4:45

XII. OTHER BUSINESS 4:55

ADJOURNMENT



West Central Florida Metropolitan Planning Organizations
Chairs Coordinating Committee

Joint Citizens Advisory Committee (JCAC)

Florida Department of Transportation (FDOT) District 7

Executive Conference Room

11201 North McKinley Boulevard, Tampa, Florida

DRAFT March 1, 2011 Meeting Minutes

Members Present:

Pierre Mathurin
Lee Henley
Pete Odom
Nick Fritsch
Cathy Lasky
Paul Staes, *Chairman*

Members at Satellite Locations:

Walter O'Rourke
Cathy Benz
James Lacher

Others Present:

Bill Thomas
Cynthia Jones
Robin Rhinesmith
Brian Beatty
Lee Royal
Linda Stachewicz
Beth Alden
Manny Lajmiri
Karen Cunningham
Laura Lockwood
Ryan Kordek
Sheila Martin

Others at Satellite Locations

Lori Carlton
Manon Lavoie
Dennis Dix
Jim Edwards
Keith Drake

Representing:

Hillsborough CAC
Pasco CAC
Pasco CAC
Pinellas CAC
Pinellas CAC
Polk CAC

Representing:

Polk CAC
Sarasota/Manatee CAC
Sarasota/Manatee CAC

Representing:

Citizen
Citrus County
FDOT District 7
FDOT District 7
FDOT District 7
FDOT District 7
Hillsborough MPO
Pasco MPO
Pinellas MPO
Polk TPO
Polk TPO
TBARTA

Representing

FDOT District 1
FDOT District 1
Hernando MPO
Pasco MPO
Sarasota/Manatee MPO

AGENDA

I. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order at approximately 3:00 p.m. by Paul Staes, Polk TPO CAC, who was chairing the meeting. Introductions were made and a quorum was met with six members in attendance and three at satellite offices.

II. APPROVAL OF MEETING MINUTES- November 30, 2010

Motion: Pete Odom, Pasco CAC motioned to approve the November 30, 2010 meeting minutes. Motion was seconded by Paul Staes, Polk CAC. Motion carried without dissent

III. CCC MEETING SUMMARY

Ryan Kordek, Polk TPO requested that everyone state their name and organization when speaking during the meeting. Mr. Kordek briefly reviewed the meeting summary from the December 10, 2010 CCC Meeting which was included in the packets.

IV. REVISED 2011 MEETING CALENDAR

Ryan Kordek, Polk TPO requested the Committee move the May 31, 2011 JCAC meeting to July 12, 2011 to meet closer to the July 15, 2011 Joint Meeting date. Mr. Kordek stated that in the future this will be taken into consideration at the time calendars are presented for approval.

Motion: Pete Odom, Pasco CAC motioned to approve the revised meeting calendar as presented. Motion was seconded by Lee Henley, Pasco CAC. Motion carried without dissent

V. AMMENDMENTS TO THE CCC's 2035 REGIONAL LONG RANGE TRANSPORTATION PLAN

A. Polk TPO

Ryan Kordek, Polk TPO presented Polk TPO's amendments to the CCC's Regional Long Range Transportation Plan. He presented highlights of each project included in the amendment. There was brief discussion on how the High Speed Rail project would be funded.

Motion: Nick Fritsch, Pinellas CAC motioned to approve the Polk TPO amendments to the 2035 Regional Long-Range Transportation Plan as presented. Pete Odom, Pasco CAC seconded the motion. Motion passed without dissent.

B. Sarasota/Manatee MPO

Keith Drake, Sarasota/Manatee MPO, presented Sarasota/Manatee MPO's amendments to the CCC's Regional Long Range Transportation Plan. No

discussion.

Motion: Nick Fritsch, Pinellas CAC motioned to approve the Sarasota/Manatee amendments to the 2035 Regional Long-Range Transportation Plan as presented. Pete Odom, Pasco CAC seconded the motion. Motion passed without dissent.

C. Citrus TPO

Cynthia Jones, Citrus TPO presented Citrus TPO's additions to the CCC's Regional Long Range Transportation Plan. She stated that their LRTP is not currently included in the Regional Plan so this is an opportunity to include it. No discussion.

Motion: Pete Odom, Pasco CAC motioned to include Citrus TPO's LRTP in the 2035 Regional Long-Range Transportation Plan as presented. Cathy Lasky, Pinellas CAC seconded the motion. Motion passed without dissent

D. Hillsborough MPO

Beth Alden, Hillsborough MPO presented Hillsborough MPO's amendment to the CCC's Regional Long Range Transportation Plan. Widening Bruce B. Downs Boulevard between Bearss Avenue and Palm Springs Boulevard was the only project in their amendment. Discussion followed the presentation about widening the road and not including rail in the project. Pierre Mathurin, Hillsborough CAC, Nick Fritsch, Pinellas CAC, and Cathy Laskey, Pinellas CAC disapproved the project.

Motion: Pete Odom, Pasco CAC motioned to approve the Hillsborough MPO amendments to the 2035 Regional Long-Range Transportation Plan as presented. Lee Henley, Pasco CAC seconded the motion. Nick Fritsch, Pinellas CAC, Pierre Mathurin, Hillsborough CAC and Cathy Lasky, Pinellas CAC dissented. Motion Passed.

E. Regional Multi-Use Trail Map

Beth Alden, Hillsborough MPO presented the amendment to the Regional Multi-Use Trail Map amendments. No discussion.

Motion: Pete Odom, Pasco CAC motioned to approve the Regional Multi-Use Trail Map amendments to the 2035 Regional Long-Range Transportation Plan as presented. Nick Fritsch, Pinellas MPO seconded the motion. Motion passed without dissent

VI. CCC INTERLOCAL AGREEMENT

Cynthia Jones, Citrus TPO presented Part of the second amendment to the CCC's Interlocal Agreement. This amendment involved two different subjects. A change

regarding CCC funding and reimbursement and a change in membership by removing the Citrus County BCC in their limited membership and adding Citrus County TPO as a full member. Ms. Jones presented the membership change first.

Motion: Lee Henley, Pasco CAC motioned to support a change in membership by removing the Citrus County BCC in their limited membership and adding Citrus County TPO as a full member. Pete Odom, Pasco CAC seconded the motion. Motion passed without dissent.

Beth Alden, Hillsborough MPO presented the second part of the amendment. She gave a brief description of the changes to the CCC's funding and reimbursement policy. The CCC as created by Florida Statutes does not provide any independent funding resources to the operation of the CCC. The wording change to the interlocal agreement was read into the record. A brief discussion followed the presentation about where the funding is coming from and how it will be paid.

Motion: Nick Fritsch, Pinellas CAC motioned for approval of proposal as drafted with a stipulation that a funding accounting process be established on an annual basis prior to going to the CCC. Pete Odom, Pasco CAC seconded the motion.

Mr. Brian Beatty, FDOT explained that the funding accounting process is already in place.

Amendment: Nick Fritsch, Pinellas CAC motioned for approval proposed changes to the interlocal agreement as drafted with it being review by attorneys prior to going to the CCC. Pete Odom, Pasco CAC seconded the motion. Motion Passed without dissent.

VII. CCC STAFF SUPPORT

Beth Alden, Hillsborough MPO provided information to the committee about an item the CCC Board is considering pertaining to staff support. Currently, administrative staff support to the CCC rotates between each member MPO and its current staff. This role has become increasingly demanding and rotating the duties confuses coordination. Ms. Alden explained the basis of this concept and how other regional MPO coordinating groups execute these efforts. An annual contribution of \$5,000 from each member MPO could financially support a position to perform the duties associated with coordinating CCC activities on an on-going basis. This measure would require each MPO to amend their Unified Planning Work Program (UPWP) documents. There a few options under consideration of how to staff this position, including using TBARTA staff to coordinate with the Staff Directors Team. The hope is to staff this position in the new fiscal year.

Motion: Lee Henley, Pasco CAC motioned to approve the proposed UPWP language and recommend each member MPO/TPO amends its UPWP to incorporate it. Motion was seconded by Nick Fritsch, Pasco CAC. Motion passed without dissent.

VIII. COURTNEY CAMPBELL CAUSEWAY TRAIL UPDATE

Robin Rhinesmith, FDOT presented an update on the Courtney Campbell Causeway Trail. Photos of the trail were shown to the Committee. FDOT was awarded funds to program a design-build project for the Hillsborough County segment of the project. FDOT held public hearings in Pinellas and Hillsborough Counties in March 2011 to present the recommended alternative and receive public input. The project is 7.4 miles and will cost \$20 million. Brief discussion followed the update about safety barriers and lighting on the trail.

IX. TBARTA UPDATE

Sheila Martin, TBARTA briefed the committee on the update the TBARTA Master Plan due in late June. Two new elements will be added to the plan; regional roadways and freight. TBARTA held town meetings in April to gather public comment. There was a brief discussion about TBARTA's funding.

X. JCAC NEW MEMBER ORIENTATION MANUAL

Karen Cunningham, Pinellas MPO gave a brief history of the JCAC. She asked the committee for their input on the proposed orientation manual. Comments were made about downloading the document and changing wording on page 6, second bullet to include DRI's.

XI. COMMITTEE MEMBERS COMMENTS

No Comments

XII. OTHER BUSINESS

No other Business

ADJOURNMENT

The meeting adjourned at approximately 4:55 p.m.

Respectfully transcribed by Cherie Simmons, Polk TPO Office Manager I.